

COASTAL & OFFSHORE SAILING SCHOOL

Coastal & Offshore Sailing School
 Awaawaroa bay eco village
 Waiheke Island, Auckland N.Z.
 Ph +64 (0)9 372 3105
 Mob +64 (0)21 534 003
 Email tiama@clear.net.nz
 Website www.sailing.school.nz

Please fill in the boxes below, then print out the booking form, sign it, and fax or post it along with a cheque or your credit card details to the address given above. You can print the form then fill it in offline if you prefer.

Full Names	<input type="text"/>	Address: <input style="width: 100%; height: 100%;" type="text"/>
Home Telephone	<input type="text"/>	
Daytime Telephone	<input type="text"/>	
Fax	<input type="text"/>	
Occupation	<input type="text"/>	
Date of Birth	<input type="text"/>	

First Course: Please reserve place [s] on course number

Port of departure

Departure Date

Port of arrival

Second Course: Please reserve place [s] on course number

Port of departure

Departure Date

Port of arrival

Have you done any RYA or similar courses before? Yes No

How did you hear about us?

Do you own your own vessel? No Yes (please specify type and length)

Briefly summarise your previous experience (including any Other certificates held):

Previous RYA courses/certificates held

Course	Theory	Practical	Sail	Power
Competent Crew	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Day Skipper	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Coastal Skipper	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yachtmaster	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
VHF	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

This section must be completed:
 Are there any medical conditions we should be aware of, please briefly describe here:

TELEPHONE NUMBER IN CASE OF EMERGENCY

CONTACT PERSON IN CASE OF EMERGENCY

I/we enclose 30% deposit (amount in NZ\$) \$ as 30% deposit on total amount \$

OR I/we enclose the total fees (amount in NZ\$) \$

To pay by credit card please complete the following. We currently take VISA and MASTERCARD ONLY.

Card Type Visa Mastercard Card Expiry Date

Card Number: Name on Card

Where a deposit has been made, I undertake to pay the balance 30 days before the start of the course.
 Any alterations to this booking must be made in writing. I/we have read the conditions of booking and the schedule of payments and agree to abide by them.

NAME _____ SIGNATURE _____ DATE _____

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Conditions of booking

1. Payment

A deposit of 30 % of the course fee is payable on booking (This deposit is not refundable). No bookings will be final until the deposit has been received.

The balance is due 30 days before the commencement date for the course.

Note, in the event of the final payment being late, the Coastal & offshore sailing school reserves the right to accept a booking from a stand-by list, in this case all payments except the initial deposit will be refunded.

3. Amendments to bookings

Changes of dates will only be acceptable if written confirmation is received by the Coastal & Offshore Sailing School office up to 30 days before the commencement date and if there is an opening on one of our other courses.

4. Insurance

All school boats and staff are insured against third party liability but personal insurance against injury, accident or loss whilst at the school is the responsibility of the student and the school accepts no responsibility for any such injury, accident, damage or loss to a client's property or person however caused.

5. Sailing

In the interests of safety, the skipper/instructor has complete discretion over sailing activities bearing in mind weather conditions and their assessment of the student's sailing ability

6. If you have a complaint

We aim to give you an enjoyable experience. If you do have a problem it is important to tell one of our representative so that steps can be taken to resolve the matter as soon as possible. If the complaint can not be resolved there and then, please notify us in writing within 28 days of the date you returned from your trip.

We will provide you with a Customer Feedback Form and would really appreciate it if you could take 3 minutes to fill this in.

Because of the difficulties in investigating a complaint too long after the event we can not consider any complaint unless notified to us in writing within 29 days.

7. Alterations

All details given in our publications and website are given in good faith but we reserve the right to provide alternative comparable arrangements if for any reason we decide such alterations are necessary. If we cancel any course, for any reason, our students will have the option of accepting an alternative provided or having a full refund of all monies paid. In that event our liability shall wholly cease upon the repayment of such monies.

8. Equipment

The Yachts used by the Coastal & Offshore sailing school are approved by the NZ Coastguard/RYA. We operate under the NZ Safe ship management system.

Wet weather clothing is provided for all students,

Bedding is provided for all students

Students must provide sea boots and personal clothing (remember it does get cold out there so at night a woolly hat is nice).

Happy sailing.